

- What professional opportunities are available to the library and learning/information resources staff?

### Sample Documentation

- Roster of library/learning resource staff with job duties, academic qualifications, and experience.
- Position descriptions.
- Details related to professional growth and training activities.
- Information regarding the alignment of library/learning staff with the programs/services offered by the institution.

### Reference to SACSCOC Documents, If Applicable

None noted.

### Cross-References to Other Related Standards/Requirements, If Applicable

Standard 6.2.a (*Faculty qualifications*), if library faculty members are also instructors of record for credit courses

**11.3** **The institution provides (a) student and faculty access and user privileges to its library services and (b) access to regular and timely instruction in the use of the library and other learning/information resources.**  
*(Library and learning/information access)*

### Rationale and Notes

To ensure appropriate use of the library and other learning/information resources, the institution is expected to provide timely and effective access that enables students, faculty, and staff to take full advantage of the learning resources provided by the institution. Furthermore, the institution has a responsibility to provide access to instruction in the use of the library and other learning/information resources. Access to resources, services, and instruction should address students enrolled at off-campus instructional sites, in distance or correspondence courses, or in evening courses, if applicable.

#### **NOTE**

*Information related to assessing the effectiveness of instruction in the use of the library usually would be included in Standard 8.2.c (Student outcomes: academic and student services).*

## Questions to Consider

- What services are accessible on campus (e.g., the library, computer labs) versus at off-campus sites and through off-campus access?
- Do students and faculty have different user privileges?
- What are operating hours for the library and other learning resources?
- What services are available electronically when the library or other related facilities are closed?
- What delivery mechanisms exist for instruction and assistance to library users?
- How does the institution provide instruction and assistance to all users at all locations and through all modes of delivery?

## Sample Documentation

- Details on user privileges by type of user.
- List of operating hours.
- Services and collections available online and at off-campus sites.
- Documentation of the availability and type of instruction.
- Schedules for instruction in the use of the library and learning/information resources (e.g., at orientation, by request of instructors, on demand).
- Reports of completed library instructional activity that demonstrate broad participation in the instructional program by all segments of the institution at all locations and delivery modes.

## Reference to SACSCOC Documents, If Applicable

SACSCOC policy: [Distance and Correspondence Education](#)

## Cross-References to Other Related Standards/Requirements, If Applicable

- Standard 6.5 (*Faculty development*)  
Standard 8.2.c (*Student outcomes: academic and student services*)  
CR 11.1 (*Library and learning/information resources*)  
CR 12.1 (*Student support services*)